



GAIL FARBER, Director

## COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

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<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

February 02, 2016

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

22 February 2, 2016

  
PATRICK OGAWA  
ACTING EXECUTIVE OFFICER

Dear Supervisors:

### **BUS STOP ENHANCEMENT PROGRAM GRANT, PHASE VII FOOTHILL TRANSIT (SUPERVISORIAL DISTRICTS 1, 4, AND 5) (3 VOTES)**

#### **SUBJECT**

This action is to accept a grant in the amount of \$120,000 from Foothill Transit through its Bus Stop Enhancement Program Grant, Phase VII, and authorize the Director of Public Works to enter into an agreement with Foothill Transit for the County to purchase and install 12 bus stop shelters at Foothill Transit bus stops.

#### **IT IS RECOMMENDED THAT THE BOARD:**

1. Find that this project is categorically exempt from the provisions of the California Environmental Quality Act.
2. Accept the Bus Stop Enhancement Program Grant, Phase VII, from Foothill Transit as the pass-through agency for the Federal Transit Administration in the amount of \$40,000 each for the First, Fourth, and Fifth Supervisorial Districts for a total amount of \$120,000 to fund the installation of 12 solar-powered, nonadvertising bus stop shelters, four each within the First, Fourth, and Fifth Supervisorial Districts, at Foothill Transit bus stops within various unincorporated County areas.
3. Authorize the Director of Public Works or her designee to act as an agent for the County when conducting business with Foothill Transit and the Federal Transit Administration and on behalf of the County on all matters related to this grant, including negotiating and executing a grant agreement and signing any amendments, certifications, and requests for reimbursement.

## **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to accept a grant in the amount of \$120,000, and authorize the Director of Public Works or her designee to execute agreements and any amendments with Foothill Transit and the Federal Transit Administration required to accept the grant funding. On June 29, 2015, Public Works submitted grant applications to Foothill Transit for the Bus Stop Enhancement Program Grant, Phase VII, to enhance bus stop amenities and safety by installing solar-powered, nonadvertising bus stop shelters at bus stops within unincorporated County. On August 20, 2015, Foothill Transit notified Public Works of the pending award totaling \$120,000, including \$40,000 each for the First, Fourth, and Fifth Supervisorial Districts. These funds will be used to install a total of 12 solar-powered bus stop shelters, four in each Supervisorial District.

## **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provisions of Operational Effectiveness/Fiscal Sustainability (Goal 1) and Community Support and Responsiveness (Goal 2) by actively seeking external funding sources and by enhancing the safety and security of the public transit patrons at bus stops.

## **FISCAL IMPACT/FINANCING**

There will be no impact to the General Fund.

The County will receive reimbursement from Foothill Transit of actual expenditures up to \$120,000 under the Bus Stop Enhancement Program, Phase VII. The total project cost is estimated to be \$123,000. The First, Fourth, and Fifth Supervisorial Districts' shares are \$41,000. Each Supervisorial District's net cost is estimated at \$1,000.

Funding for this project is available in the First, Fourth, and Fifth Supervisorial Districts' Proposition A Local Return Transit Program and will be included in the Transit Enterprise Fund Budget for Fiscal Year 2016-17.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On July 11, 2000, the Board approved guidelines to be followed in the acceptance of any grant of \$100,000 or more. These guidelines include a requirement that County prepare a Grant Management Statement for your review prior to carrying out the activities covered under the grant. Accordingly, the Grant Management Statement for this grant is enclosed for your review. The grant agreement will be reviewed and approved as to form by County Counsel prior to execution by the Director of Public Works or her designee.

## **ENVIRONMENTAL DOCUMENTATION**

This project is categorically exempt from the provisions of the California Environmental Quality Act pursuant to Section 15303(e) of the California Environmental Quality Act Guidelines and Class 3(b) of the Environmental Reporting Procedures and Guidelines adopted by the Board. These exemptions provide for the construction of small accessory structures.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The installation of illuminated bus stop shelters will enhance the appearance of the bus stops and improve the safety of transit patrons at the selected Foothill Transit bus stops.

**CONCLUSION**

Please return one adopted copy of this letter to the Department of Public Works, Programs Development Division.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER  
Director

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Enclosures

c: Chief Executive Office (Rochelle Goff)  
County Counsel (Carole Suzuki)  
Executive Office  
Foothill Transit (Henry Lopez)

# Los Angeles County Chief Administrative Office

## Grant Management Statement for Grants \$100,000 or More

**Department:** Public Works

**Grant Project Title and Description**

Bus Stop Enhancement Program -Foothill Transit: Install 12 non-advertising, solar-powered bus stop shelters at existing bus stops within the unincorporated County areas of the First, Fourth, and Fifth Supervisorial Districts.

**Funding Agency**

Foothill Transit

**Program (Fed. Grant #/State Bill or Code #)**

FTA Section 5307

**Grant Acceptance Deadline**

1/31/2016

**Total Amount of Grant Funding: \$120,000**

**County Match: \$3,000**

**Grant Period: 24 months**

**Begin Date: 1/31/2016**

**End Date: 1/31/2018**

**Number of Personnel Hired Under This Grant:0**

**Full Time:0**

**Part Time:0**

**Obligations Imposed on the County When the Grant Expires**

Will all personnel hired for this program be informed this is a grant-funded program?

N/A

Will all personnel hired for this program be placed on temporary ("N") items?

N/A

Is the County obligated to continue this program after the grant expires?

No

If the County is not obligated to continue this program after the grant expires, the Department will:

a.) Absorb the program cost without reducing other services

Yes

b.) Identify other revenue sources (describe below)

Yes

Proposition A Local Return Transit Enterprise Fund

c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.

N/A

**Impact of additional personnel on existing space:**

None

**Other requirements not mentioned above:**

Department Head Signature



Date:

10/29/15